

# Carn Brea & Helston Swimming Club

## Leavers Form

<b>Today's Date</b>	
<b>Swimmer's Name :</b>	
<b>Parent's Name:</b>	
<b>Squad :</b>	
<b>Contact Email Address :</b>  (plus also list all the emails addresses you wish to be suspended)	
<b>Reason for Leaving</b>	
<b>Coach Informed</b> – has your teacher/coach been advised of your decision?	
<b>Club Membership</b> – do you wish to cancel the remainder of your annual membership?	
<b>ASA Membership</b> – do you wish to cancel the remainder of your annual Insurance?	
<b>Fees Up-to-date?</b> Are you up to date with your fees? If No – please advise how/when they will be settled?	
<b>Notice Period</b> – 1 month notice is required. NB - Notice given before 14 <sup>th</sup> of month will conclude in the current month – notice given after 14 <sup>th</sup> month will conclude at the end of the following calendar month – fees will be due during the notice period.	Date of the Last swimming session your child will attend?  .....  Last full Month's Fee .....

### **Parents – What to do next.**

- 1) 1 Month Notice MUST be given to allow all memberships, insurances & fees to be cancelled promptly. Our pool hire is booked termly in advance and is calculated upon the number of swimmers on our registers. It is essential for parents to give us notice prior to departure so we have sufficient time to enroll new swimmers into your child's squad to balance our costs. We are a non-profit making organizations and purely seek to cover our running costs.
- 2) Return any Club Trophies to a Committee Member or the Monday evening desk.

Thank you for your support of Carn Brea & Helston Swimming Club and we wish your young swimmer every success in their future swimming adventures.