# **Terms and Conditions of Membership**

The following are terms and conditions for membership of Carn Brea Helston Swimming Club.

For the purposes of these Terms and Conditions the term "Swimmer" relates to each swimmer over the age of 18 years of age or a parent(s), carer or guardian if the swimmer is below 18 years of age.

#### **Medical Information:**

- 1. All Swimmers must complete and return a Medical Information Form.
- 2. It is a requirement and the responsibility of the Swimmer to provide accurate and up to date medical information. Any changes to a Swimmers health must be reported to the club as soon as possible.
- 3. Any changes to a Swimmer's health must be reported to the Coach or Teacher prior to the session or competition.

# **Swim Wear and Training Kit:**

- 1. All Swimmers must ensure that they are correctly attired for both training and competing.
- 2. All Swimmers must ensure that they have the correct training aids applicable to the swimmer's squad, for example, fins, snorkel etc.

Full details on where to purchase club kit and equipment can be found on the club website.

### **Training and Competitions:**

- 1. Swimmers must be punctual and make sure that they are changed and ready to train / compete at the appropriate time.
- 2. If a Swimmer needs to leave a swim session early you must inform the Teacher or Coach prior to the session starting to minimise any disruption to other swimmers.
- 3. During competitive meets, Swimmers are the responsibility of the Club's Team Manager(s). Swimmers are not permitted to leave poolside without the consent of the Team Manager. It is not the responsibility of team manager(s) to find a swimmer(s) if they leave poolside, resulting in a swimmer(s) missing their race(s) total liability falls with the swimmer, parent, or guardian. Team manager(s) cannot be held responsible if a swimmer chooses not to go to Marshalling when asked.
- 4. Swimmers must always be respectful towards other swimmers, both within and of other clubs.
- 5. Swimmers and parents must not use inappropriate language or behaviour within the club environment.
- 6. Parents are not permitted on poolside during training sessions or competitions without the consent of the Coach, Teacher, or Team Manager.
- 7. If a swimmer or parent wishes to speak to a Teacher or Coach this must be done at the end of the swim session or at a mutually agreeable date and time.

Both swimmers and parents are expected to adhere to the code of conduct a copy of which is available upon request or can be downloaded from the club website.

# Force Majeure:

On occasion, it may be necessary for CBHSC to cancel a swim session. This may be due to technical problems with the swimming pool or other problems beyond our control. In this instance, every effort will be made to find an alternative venue for the training session or an additional opportunity to train or compete may also be offered at a later date. Regrettably, CBHSC is unable to make refunds for individual sessions.

#### **Swim Fees:**

- 1. All swim fees must be paid within the first 10 days of each calendar month by standing order.
- 2. As swim fees are averaged out over a 12 month period Swimmers are expected to pay swim fees by monthly standing order including the brief periods when the club is closed i.e. August and Christmas.
- 3. If a Swimmer changes squad it is the responsibility for the Swimmer to make the appropriate changes to the Standing Order before the following calendar month's payment.
- 4. If a Swimmer falls behind with payment of swim fees the CBHSC reserves the right to refuse entry to the pool until the account is brought up to date.
- 5. All fees for galas and other swim meets must be paid for in advance, failure to do so will mean your child will not be entered.
- 6. For Swimmers to be insured, all Amateur Swimming Association (ASA) fees need to be paid before a swimmer can train or compete in galas.

Swim fees are calculated over a 12 months' period and include all the available pool time allowed for that particular squad and for the tuition/coaching. CBHSC is unable to reduce swim fees if a swimmer does not wish or is unable to make full use of the pool time available to them.

## If you wish to leave:

- 1. If a Swimmer wished to leave the club, they must complete a 'Leavers Form' and give one months' notice. All fees must also be up to date.
- In the event that swim fees are left outstanding then CBHSC reserves the right to inform the ASA. This could prevent the Swimmer from registering with another club and competing in sanctioned ASA swim meets.

Leavers forms are available at the desk on a Monday evening or can be downloaded from the club website.

### **Making a Complaint:**

A formal complaint can be made to any of the coaching or teaching staff or to any committee member. All complaints are confidential and will be fully investigated. Please allow 28 days for your complaint to be dealt with. If we are unable to complete an investigation within this timeframe we will update you on our progress.

If you are unhappy with the outcome of the investigation, then you reserve the right to contact the ASA. Full details are available on the club website.

I agree that I have read and understood the above terms and conditions and code of conduct and that I am authorised to sign on behalf of the swimmer listed below.

Swimmers Name:
Parent/Guardian Name:
Parent/Guardian Signature:
Date: